

## **Advisory Board Meeting Agenda**

October 26, 2015 – 10:30 AM - 11:30 AM

AG's Conference Room, 17th Floor

State Capitol

- Meeting called to order at 10:33
- Attendance
  - ND CJIS Advisory Board members present: Russ Buchholz, Allan Ibach, Mike Ressler, Dallas Carlson, Kara Schmitz-Olson (phone), Keith Schroeder (phone), Amy Vorachek (phone), Rick Majerus, Mike Lynk
  - ND CJIS Advisory Board members absent: Brandon Solberg, Sally Holewa, Dean Frantsvog
  - Visitors present: Tom Trenbeath, Ken Sorenson, Claire Ness, Mike Mahoney, Jeff Spivey, Larry Maize, Chris Engler, Scott Johnson
  - ND CJIS staff present: Molly Brooks, Heidi Smith, Misty Curn
- Motion to approve Agenda: Russ Buchholz; second: Mike Ressler; unanimous approval
- Motion to approve minutes from August 27, 2015: Mike Ressler; Second: Keith Schroeder; unanimous approval
- User Access Update: Dallas Carlson provided an overview of the charges filed against Arnie Rummel. Rummel's ND CJIS Portal access has been suspended, pending the outcome of the charges.
- User Access Appeals
  - Jeff Spivey
    - Jeff Spivey from Tioga Police Department provided a brief description of the offense that resulted in the denial of his ND CJIS Portal application.
    - Members of the ND CJIS Advisory Board asked clarifying questions.
    - Tioga Police Department Chief Larry Maize provided a statement in favor of Spivey receiving access to the portal.
    - Motion to recommend granting Spivey's appeal for access to the CJIS Portal: Kara Schmitz-Olson; second: Russ Buchholz; roll call vote:
      - In support: Russ Buchholz, Allen Ibach, Mike Lynk, Rick Majerus, Mike Ressler, Kara Schmitz-Olson, Keith Schroeder, Amy Vorachek
      - Opposed: Dallas Carlson
  - Chris Engler
    - Chris Engler from Northwood Police Department provided a brief statement related to the offense that resulted in the denial of his ND CJIS Portal application.

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- Members of the Advisory Board asked clarifying questions and raised concerns regarding discrepancies in Engler's statement and the letter he submitted.
- Motion to recommend denying Engler's appeal for a new account for Northwood PD and suspending his current Grand Forks County Jail account, based on false information in appeal letter: Keith Schroeder; second: Mike Lynk; roll call vote:
  - In support: Russ Buchholz, Allen Ibach, Mike Lynk, Rick Majerus, Mike Ressler, Kara Schmitz-Olson, Keith Schroeder, Amy Vorachek, and Dallas Carlson
- ND CJIS Administrative Rules
  - Ken Sorenson provided a brief overview of the proposed ND CJIS Administrative Rules. There was no opposition at the hearing for public comment and no oral comments were provided at the public hearing. Judy Volk provided written comments regarding definitions.
  - The CJIS Advisory Board reviewed the written comments. Russ Buchholz suggested adding "information" to the types of licenses in each definition (hunting, fishing and water craft licensing information) to keep the phrasing consistent with the rest of the document.
  - Motion to approve the ND CJIS Administrative Rules with the changes discussed: Keith Schroeder; second: Kara Schmitz-Olson; unanimous approval
  - Ken Sorenson said the rules likely will be in effect on January 1, 2016, provided no unforeseen issues arise.
  - Dallas Carlson thanked Ken Sorenson and Molly Brooks for their work on the Administrative Rules.
- ND CJIS Brief Status
  - Molly Brooks introduced Misty Curn, the new ND CJIS Project Manager I, to the ND CJIS Advisory Board.
  - Cody Nelson from ND CJIS is conducting satisfaction surveys related to the Motorola P1 RMS Project. Nine out of the ten surveys that have been returned were extremely positive. One

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- agency is having issues with VPN connectivity, which ND CJIS will work with ITD and vendors to correct.
- ND CJIS staff continues to work with McKenzie County on desired changes to LERMS-P1.
  - Heidi Smith said that action items arising from the ND SAVIN audits are on schedule to be completed by Appriss by December 31, 2015
  - Roundtable Discussion of Current Agency Projects
    - Scott Johnson (Court representative): Tyler is working on getting a direct path into the Odyssey system for charging information for state's attorneys. A version of the software is in test; by the next meeting, there will be more information available on how the effort is progressing.
    - Allen Ibach (NRG): There is a version issue with Microsoft products required to use Odyssey. The State Radio Intergraph CAD update went well.
    - Russ Buchholz (DOT): The motor vehicle upgrade project is scheduled to be completed the middle of June. Towers in Hillsboro will be up in the spring. DOT is working on replacing nine other tower sites. DOT is working with State radio on 3 new tower sites.
    - Mike Lynk (State Radio): State Radio is discussing buying a few more towers and sharing space on towers. The State Radio Intergraph CAD has been upgraded to version 9.3. Agencies are reporting that they like the improvements. The hub and spoke architecture will be available after January. It likely will allow reduced fees for other dispatch centers to come onto the system, though it is not fully customizable per agency. The NLETS Board plans to develop a game and fish key to search nationally. State Radio is starting the process to move to web services and tagged XML.
    - Rick Majerus (Cass County SO): No update
    - Mike Ressler (ITD): The Statewide Interoperability Executive Committee (SIEC) is working on an RFP. If anyone has any questions, contact Mike Ressler. The Governor created a Cybersecurity Task Force.



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- Amy Vorachek (DOCR): The DOCR is still working with voice recognition software for parole and probation officers. They are not using it statewide yet, but will be rolling it out soon.
- Kara Schmitz-Olson (Cass County SA): No update
- Keith Schroeder (Chief's Association): Devil's Lake Police Department used Game and Fish information recently to solve a case. Access to Game and Fish information is helpful.
- Dallas Carlson (BCI): Vendors will be providing a demonstration on an intel system. BCI hopes the vendor will be able to assist with the case management system.
- Molly Brooks will schedule the next meeting, likely in late January.
- Meeting Adjourned at 11:46am: Motion to Adjourn: Mike Lynk; second: Dallas Carlson; unanimous approval.